



**UNITED STATES MARINE CORPS**

1ST MARINE LOGISTICS GROUP  
BOX 555407  
CAMP PENDLETON, CALIFORNIA 92056-5607

Must be on official letterhead

IN REPLY REFER TO:

[Redacted]

Must be dated within 90 days of application deadline

17 Mar 16

From: Commanding Officer, Headquarters Company, Headquarters Regiment

To: Marine Corps Scholarship Foundation Application Center

Subj: STATEMENT OF SERVICE IN CASE OF MSGT [Redacted]

Marine's name must be specified in the letter

1. This letter verifies that Master Sergeant [Redacted] is still on active duty. His current end of service (EOS) is [Redacted].

Must indicate active duty status and current rank

The following information is provided:

- a. Date of birth: [Redacted]
- b. Present Rank: MSgt (E-8)
- c. Armed Service Active Duty Base Date: [Redacted]
- d. End of Active Service: [Redacted]
- e. Present RUC/MCC: [Redacted]
- f. Date Current Tour Began: [Redacted]
- g. Present Unit: [Redacted]

3. Any questions regarding this letter can be addressed to First Lieutenant [Redacted].

[Redacted Signature Area]

Must be signed by commanding officer

By Direction